

**Iowa City/County Management Association  
Minutes of the Executive Board Meeting  
March 14, 2018, Hotel Vetro Board Room, Iowa City**

**Attendance**

Board members present: Scott Wynja (President), Chad Bird, Beth Bonz, Steve Diers, Jim Ferneau, Laura Graham (by phone) and Scott Peterson.

**Others in Attendance**

Dan Gifford, Dick Hierstein, Mark Miller, Jeff Schott and Mark Tomb.

**Call to Order**

President Wynja called the meeting to order at 10:15 a.m.

**Minutes**

It was moved by Director Peterson and seconded by Director Diers to approve the minutes from January 5, 2018, motion approved.

**Financial Report**

A report covering financial transactions for December 2017 through February 2018 was presented to the Board by Mark Tomb. It was moved by Director Bird and seconded by Director Bonz to approve the financial report, motion approved.

**FY2019 Budget and League Contract for Services**

Mark Tomb provided the Board with an overview of changes that are being proposed in the FY2019 Budget. Most of the changes were fairly minor and attributable to recent trends in expenses or revenues; one of the more substantial changes was an expected increase in costs and revenue associated with the summer conference occurring in Altoona. A request was also made by the League to modify the cost sharing arrangement for the IaCMA Secretary/Treasurer to attend the ICMA Annual Conference on a yearly basis; IaCMA will now be responsible for 75 percent of these related costs. The League Contract for FY2019 was also discussed; the document requests a slight increase over the current contract. It was moved by Director Ferneau and seconded by Director Bird to approve the FY2019 budget in its current form and send it to the full membership for their approval. Also, included in the motion was the approval of the League Contract for Service, motion approved.

**Senior Advisor Report**

Senior Advisors provided updates on current members-in-transition as well as the political climate faced by several members

**Institute of Public Affairs Update**

The Board was provided an update by Jeff Schott on the ongoing budget and programming challenges faced by the Institute. Long term decisions on the Institute are still on hold by the University of Iowa. Jeff Schott also announced that his last day with the Institute will be May 9 and that he would still like to continue as an IaCMA Senior Advisor. It was also requested that IMMI planning be placed on the May Board meeting agenda.

**Appointment of New President-Elect**

It was moved by Director Bird and seconded by Director Bonz to appoint Steve Diers to fill the vacant

President-Elect position, motion approved. His now vacant director position will be filled at the IaCMA Summer Conference.

### **New Members**

The following new members were noted on the agenda as joining the association (12/21/17 to 3/6/18):

- A. Travis Cooke, City Administrator, Emmetsburg
- B. David Mitchell, City Manager, Stratford
- C. Darrel Steven Carlyle, City Manager/Clerk, Belmond
- D. Jim Collins, City Administrator, Hull
- E. Amanda Mack, City Manager, Spencer
- F. Michael Meyers, City Administrator/Clerk, Okoboji

### **Appointment of FY2017 IaCMA Audit Committee**

It was moved by Director Peterson and seconded by Director Diers to appoint Beth Bonz, Chad Bird and Jim Ferneau to the FY2017 IaCMA Audit Committee and report their findings at the IaCMA Summer Conference, motion approved.

### **Other Business**

Under the heading of Other Business, Steve Diers indicated interest and accepted an appointment to serve as IaCMA's representative on the ICMA Annual Conference Planning Committee for the conference occurring in Nashville in 2019.

### **Next Meeting**

The next meeting will occur 11:00 a.m., May 4, 2018, in City Hall Room 135, Ames

### **Adjourn**

At 11:20 a.m., there being no other business, the meeting adjourned.